

**2023-2024 University Faculty Scholars Program:
College of Engineering Nomination Process**

Program Background

The **University Faculty Scholars Program** <https://provost.ncsu.edu/strategic-initiatives/university-faculty-scholars/university-faculty-scholars-selection-process/> will identify up to 20 tenured or tenure-track faculty each year.

University Faculty Scholars:

- will carry the title “University Faculty Scholar” for the duration of their faculty appointment at NC State (applicable to both current and new awardees)
- will receive a permanent increase to their base salary to support their academic endeavors
- will receive funds effective July 1, 2024

Departmental nominations (no more than 2 per department) for the 2023-2024 University Faculty Scholars Program are to be submitted by the department heads to Ann Marie Tamayo (atamayo3@ncsu.edu) by 5 pm on September 27, 2023 for the college committee’s review. Please contact Ann Marie if you have any problems with your submission. The college committee will submit its report to the dean by October 9, 2023.

NOTE: *It is encouraged for a department to submit 2 nominations. It is possible for there to be 2 winners from one department.*

Nominations

1. Eligibility is limited to:
 - assistant professors who have been reappointed for a second term
 - all associate professors
 - full professors within the first 3 years of appointment at that rank
2. To be eligible for consideration, outstanding faculty should be nominated by their college. A faculty member must meet eligibility requirements in both the year he or she is nominated and the year he or she receives the award.
3. **The number of nominations for the College of Engineering has been set at 9**, based on the number of tenured and tenure-track faculty FTEs in the college. The Provost’s Administrative Advisory Committee (AAC) composed of senior faculty from each college will review nominations. The provost will make the final decision on awardees. The colleges do not receive a set number of awards in any given year.
4. Faculty members previously nominated but not named University Faculty Scholars last year are still eligible to be nominated again by their college.
5. No faculty member may receive the award more than once.

The College of Engineering will recognize individuals who have made outstanding contributions to research, teaching, and service. The awards will be made in recognition of significant scientific and educational achievement in engineering. Faculty members selected for the award will be cited and recognized for:

- **Research/Scholarship:** Productivity in research, creative activity, external funding, publications and presentations that are relevant to the discipline and recognized locally, nationally and internationally
- **Teaching:** Excellence in teaching, course and program improvement, advising, undergraduate and graduate student mentoring, and participation in other activities that enhance the development of students; recognition for teaching at university or national level
- **Extension/Engagement/Service:** Leadership in extension, public service and contributions to professional societies; assistance and advice to industry, business, government, and other educational institutions; campus service which has an impact on the institution

Nominations Submissions from the College of Engineering

Nominations will be solicited from the department heads in the College of Engineering who will inform their faculty of the process.

Required nomination materials within (2) PDF files:

1. **PDF 1-** Current CV, current SFR, and a summary statement of current teaching evaluations **(maximum 25 pages)** Faculty with significant extension responsibilities should submit an impact statement that describes how their service philosophy and activities impact the extension community. **(1 page)**
2. **PDF 2-** (a) Letter of nomination from a colleague other than the department head addressing the nominee's qualifications, current impact and potential contributions. **(maximum 2 pages)**
(b) Letter of support from the nominee's department head (separate nomination letter); **please include approximate percentages of a nominee's distribution efforts (research, teaching, extension, etc.) (Maximum 2 pages)**
***3 letters are encouraged**—faculty nominator, department head, and dean—in order to give the committee a range of perspectives as they review the nominations.

Format the PDF's as follows:

Subject line: UFS 2023 NOMINATION, college acronym, nominee last name.

For example: UFS 2023 NOMINATION, COE, Jones

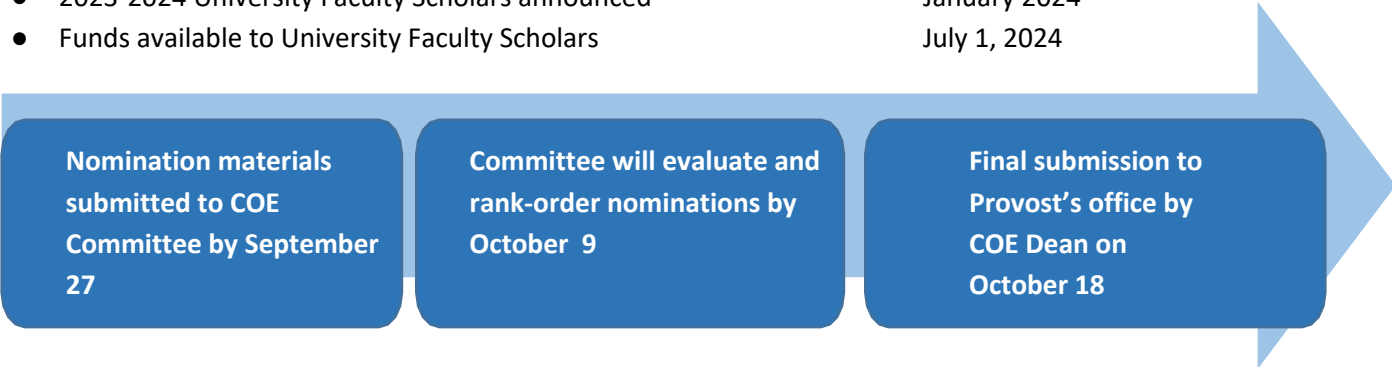
A letter from the dean supporting the nomination at the university level and addressing the nominee's contributions, impact and value to the department, college and university (maximum 2 pages) will be included in the final nomination packages that advance to the provost on October 18, 2023.

College Process:

1. The dean will ask each department head to submit the name of one senior distinguished faculty member to serve on the college-level Faculty Scholar Review Committee.
2. The COE Office of the Dean will appoint the faculty who will serve on the committee.
3. The COE level committee will review the departmental nominations; the committee will submit 8 nominations (determined by the aforementioned provost’s office criteria) to the dean to prepare a letter of nomination for the university level process.
4. The college committee will submit its report to the dean by Monday, October 9, 2023. The dean will add a supporting letter to each of the packages and forward them to the provost by October 18, 2023.

Timeline for 2023-24 Academic Year

- Candidates prepare packages for departmental consideration September 2023
- **Final departmental nominations due to COE committee** **September 27, 2023**
- Nomination recommendations from COE committee due to dean October 9, 2023
- Nominations from COE dean /colleges due to the provost October 18, 2023
- Nominations from colleges reviewed by provost’s Administrative Advisory Committee Oct. 24-Nov. 28, 2023
- Nominee recommendation to the provost from Administrative Advisory Committee December 2023
- 2023-2024 University Faculty Scholars announced January 2024
- Funds available to University Faculty Scholars July 1, 2024



- **Submit complete nomination packets to:** Ann Marie Tamayo: atamayo3@ncsu.edu
- **College Level Committee Coordination by:** Dr. Joel Ducoste, Associate Dean of Faculty Advancement, College of Engineering