

## 2024-2025 University Faculty Scholars Program: College of Engineering Nomination Process

**NOTE: Submission Deadline to College Committee – September 30, 2024**

### Abbreviated timeline (Full timeline at end of document)

- |  |                                |
|--|--------------------------------|
| ● Candidates prepare packages for departmental consideration | September 2024                 |
| ● <b>Final departmental nominations due to COE committee</b> | <b>Mon, September 30, 2024</b> |
| ● Nomination recommendations from COE committee due to Dean  | Fri, October 11, 2024          |
| ● Nominations from COE dean /colleges due to the Provost     | October 23, 2024               |

### Program Background

The [University Faculty Scholars Program](#) will identify up to twenty (20) tenured or tenure-track faculty each year.

Faculty members selected and named as University Faculty Scholars:

- (1) will carry title “University Faculty Scholar” for the duration of their faculty appointment at NC State (applicable to both current and new awardees);
- (2) will receive a permanent 5% increase to their base salary to support their academic endeavors;
- (3) will receive funds to support their research effective July 1, 2025.

The number of departmental nominations has been determined based on department faculty full time FTEs for the 2024-2025 University Faculty Scholars Program. The table below displays the nominations per department.

BME	2
CBE	2
CCEE	3
CS	3
ECE	3
ISE+O	
RR	1
MSE	1
MAE	3
NE	2

All nominations are to be **submitted by the department heads to Ann Marie Tamayo (atamayo3@ncsu.edu) by 5:00 pm on September 30, 2024** for the college committee’s review. Please contact Ann Marie if you have any problems with your submission. The college committee will submit its report to the Dean by October 11, 2024.

**Eligibility:** Nominations are limited to

- assistant professors who have been reappointed for a second term,
- all associate professors
- full professors within the first three years of appointment at that rank.

To be eligible for consideration, outstanding faculty should be nominated by their college. A faculty member must meet eligibility requirement in both the year he or she is nominated and the year he or she receives the

award.

**The number of nominations for the College of Engineering is 9.** This number is based on the number of tenured and tenure-track faculty FTEs in the college. A provost's administrative advisory committee composed of senior faculty from each college will review nominations. The provost will make the final decision on awardees. Each college will not necessarily receive a set number of awards in any given year.

**Faculty members previously nominated but not named University Faculty Scholars last year are still eligible to be nominated again by their college.** However, no faculty member may receive the award more than once.

The **College of Engineering** will recognize individuals who have made outstanding contributions to research, teaching, and service. The awards will be made in recognition of significant scientific and educational achievement in engineering. Faculty members selected for the award will be cited and recognized for:

- **Research/Scholarship:** Productivity in research, creative activity, external funding, publications and presentations that are relevant to the discipline and recognized locally, nationally and internationally.
- **Teaching/mentoring:** Excellence in teaching, course and program improvement, advising, undergraduate and graduate student mentoring, and participation in other activities that enhance the development of students; recognition for teaching at university or national level. In addition, nominators should articulate any evidence of good mentoring with graduate students (student awards, any testimonials).
- **Extension/Engagement/Service:** Leadership in extension, public service and contributions to professional societies; assistance and advice to industry, business, government, and other educational institutions; campus service which has an impact on the institution.

**Note: As the nominator, please provide examples of how the nominee has inspired others in their research group or colleagues in their department in any of the realms above.**

#### **Nominations Submissions from the College of Engineering:**

Nominations will be solicited from the department heads in the College of Engineering who will inform their faculty of the process. No college will receive a set number of awards in any given year. Our nomination process will limit the number we can nominate to the university committee to no more than nine for 2024.

**Required nomination materials: The following three PDF files must be submitted to the college:**

1. **PDF 1:** Current CV, current SFR, and a summary statement of current teaching evaluations **(maximum 25 pages)** Faculty with significant extension responsibilities should submit an impact statement that describes how their service philosophy and activities impact the extension community (1 page)
2. **PDF 2 :** (a) Letter of nomination from a colleague other than the department head addressing the nominee's qualifications, current impact and potential contributions. (max 2 pages)  
(b) Letter of support from the nominee's department head (separate nomination letter); **please include approximate percentages of a nominee's distribution efforts** (research, teaching, extension, etc.) (Maximum 2 pages)

3. **PDF 3** - a [submission worksheet](#) for each nominee.

**Information about the naming protocol can be found on the submission worksheet.**

A letter from the Dean supporting the nomination at the university level and addressing the nominee’s contributions/impact/value to the department/college/university (maximum 2 pages) will be included in the final nomination packages that advance to the Provost on October 23, 2024.

**College Process:**

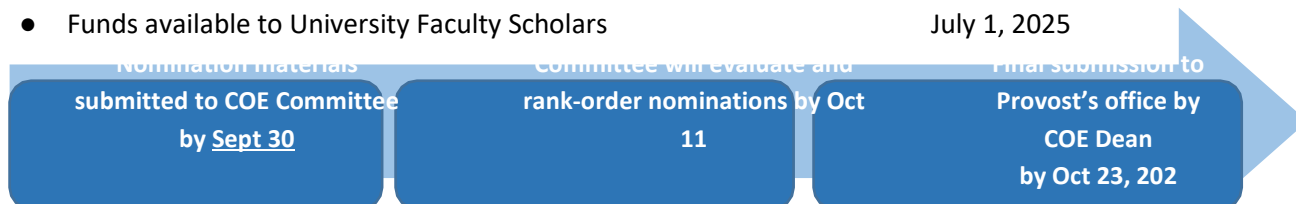
**The Dean will ask each department head to submit the name of one senior distinguished faculty member to serve on the college-level Faculty Scholar Review Committee.**

The COE Dean’s office will appoint the faculty who will serve on the committee. The COE level committee will review the departmental nominations; the committee will submit nine nominations (determined by the aforementioned Provost’s office criteria) to the Dean to prepare a letter of nomination for the university level process.

The college committee will submit its report to the Dean by Friday, **October 11, 2024**. The Dean will add a supporting letter to each of the packages and forward them to the provost by **October 23, 2024**.

**Timeline for 2024-25 Academic Year**

- |   |                                |
|---|--------------------------------|
| ● Candidates prepare packages for departmental consideration                        | September 2024                 |
| ● <b>Final departmental nominations due to COE committee*</b>                       | <b>Mon, September 30, 2024</b> |
| ● Nomination recommendations from COE committee due to Dean                         | Fri, October 11, 2024          |
| ● Nominations from COE dean /colleges due to the Provost                            | October 23, 2024               |
| ● Nominations from colleges reviewed by Provost’s Administrative Advisory Committee | Nov 1-Nov 29, 2024             |
| ● Deadline – Deans’ statement of special consideration to Sherry Bailey             | November 29, 2024.             |
| ● Nominee recommendation to the Provost from Administrative Advisory Committee      | December 2024                  |
| ● 2023-2024 University Faculty Scholars announced                                   | February 2025                  |
| ● Funds available to University Faculty Scholars                                    | July 1, 2025                   |



**\*Submit complete nomination packets to:** Ann Marie Tamayo: Program Manager of COE Faculty Development and Success, atamayo3@ncsu.edu

- **College Level Committee Coordination by:** Dr. Joel Ducoste, Associate Dean of Faculty Development and Success, College of Engineering